McIntire Room Layout:	* Please sketch the desired room layout in the space below.		
Title:	Courtyard Entrance		Courtyard Entrance
		Screen	
Start Time:			(Stationary)
End Time:			
Est. #Attending:			rance
ROOM LAYOUT CHECKLIST:			rd Em
TABLES  Registration/Materials (6' or 8') Head/Presentation (6' or 8') Guest Seating (Rounds of up to 8) Open Square/Board Style Food Table(s) (banquet) Food Table(s) (round) Theatre Style Bar Hightop Tables (\$5 each rental fee)  AV NEEDS  [] LCD/SCREEN/AV TABLE [] TV/VCR/DVD [] Microphone (handheld wireless, lapel, or wired) [] Podium (tabletop or standing)			mce Courtyard Entrance
BAH Use Only:			Courtyard Entrance
	To Kitchen 48 1	/2'	<ul> <li>Main Entrance from Foyer</li> <li>= Window</li> <li>= French Door, opening to covered porch</li> </ul>